

Authority Commissioners

James Herston, Chair  
Don Lee, Vice-Chair  
Kathleen Coppola,  
Secretary/Treasurer  
Paul Andrews, Asst.  
Secretary/Treasurer  
Pam Seay, Commissioner



Executive Director

Gary P. Quill

Airport Authority Attorney

Thomas Garrard

# Charlotte County Airport Authority AGENDA

May 16, 2013 – 9:00 a.m.

Punta Gorda Airport

**1. Call to Order**

Reminder to Turn Off Your Cell Phones

**2. Invocation**

**3. Pledge of Allegiance**

**4. Roll Call**

**5. Additions and/or Deletions to the Agenda**

**6. Citizen's Input**

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and address their comments to Agenda items only. Each citizen will be allowed no more than two minutes to express their opinion.

**7. Consent Agenda**

All matters listed under this item are considered routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

**Secretary/Treasurer**

Minutes of Regular Meeting – April 18, 2013

**Executive Director**

**Lease with A-1 Aero Flight Services, LLC – (MOVED TO NEW BUSINESS)** A-1 Aero Flight school has been sold and the new owners would like to enter into a new lease for space in the FBO building.

**Recommended action:** Board approve lease with A-1 Aero Flight Services, LLC.

**Executive Director**

**Utility Easement with the City of Punta Gorda and Right of Way Easement with Charlotte County for Cheney Road**

**Recommended action:** Board approve Utility easement and Right of Way easement.

**8. Secretary/Treasurer's Report**

- a) Accounts Receivable
- b) Profit and Loss Statement
- c) Balance Sheet

Mrs. Coppola  
Mr. Quill  
Mr. Quill  
Mr. Quill

**9. Committee Reports**

- a) Land Use
- b) Economic Development
- c) Personnel
- d) Public Relations/Special Events
- e) Governmental Liaison
- f) Metropolitan Planning Organization
- g) Aviation Activities Report

Mr. Herston  
Mr. Lee  
Mrs. Coppola  
Mrs. Coppola  
Ms. Seay  
Mr. Herston  
Mr. Andrews

**10. Attorney's Report**

Attorney Garrard

**11. Executive Director's Report**

- a) Development Update
- b) One Million Passengers
- c) IDA Land
- d) Air Traffic Control Tower Sequestration
- e) Small Community Air Service Development Program

Mr. Quill

**12. Old Business**

- a) Speedway Bid Update

Mr. Parish

**13. New Business**

- a) Line of Credit with SunTrust Bank
- b) Select Budget Workshop and Hearing Dates
- c) Personnel Policy
- d) A-1 Aero Flight Services, LLC Lease

Mr. Quill  
Mr. Quill  
Mr. Quill  
Mr. Quill

**14. Citizen's Input**

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and may address their comments to items discussed during the Meeting or items of interest to the Authority's Board. Each citizen will be allowed no more than two minutes to express their opinion.

**15. Commissioner's Comments**

**16. Adjournment**