

Authority Commissioners  
Gary Stasko, Chair  
James Herston, Vice-Chair  
Don Lee, Secretary/Treasurer  
Kathleen Coppola, Asst.  
Secretary/Treasurer  
Pam Seay, Commissioner



Executive Director  
Gary P. Quill

Airport Authority Attorney  
Thomas Garrard

# Charlotte County Airport Authority AGENDA

February 17, 2011 – 9:00 a.m.

Punta Gorda Airport

\*\*\*\*NEW MEETING ROOM on Utilities Road\*\*\*\*

- 1. Call to Order**  
Reminder to Turn Off Your Cell Phones
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Additions and/or Deletions to the Agenda**
- 5. Citizen's Input**

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and address their comments to Agenda items only. Each citizen will be allowed no more than two minutes to express their opinion.

## **6. Consent Agenda**

All matters listed under this item are considered routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

### **Secretary/Treasurer**

Minutes of Regular Meeting – December 16, 2010  
Minutes of Public Hearing – January 20, 2011  
Minutes of Regular Meeting – January 20, 2011

**Renew Line of Credit** – SunTrust Bank has agreed to establish a \$1,000,000.00 Line of Credit for the Airport Authority. The purpose is to finance contractor payment for the construction of the new control tower while awaiting grant money draws and to provide funds in the event of an emergency or natural disaster.

**Recommended Action:** Board approve Line of Credit with SunTrust Bank for \$1,000,000.00 under the Terms and Conditions set forth in the attached documents.

**7. Secretary/Treasurer's Report**

- a) Accounts Receivable
- b) Profit and Loss Statement
- c) Balance Sheet

Mr. Lee  
Mr. Quill  
Mr. Quill  
Mr. Quill

**8. Committee Reports**

- a) Land Use
- b) Economic Development
- c) Personnel
- d) Public Relations/Special Events
- e) Governmental Liaison
- f) Metropolitan Planning Organization

Mr. Herston  
Mr. Lee  
Mrs. Coppola  
Mrs. Coppola  
Mr. Stasko  
Mr. Herston

**9. Attorney's Report**

Attorney Garrard

**10. Executive Director's Report**

- a) Development Update
- b) Chamber of Commerce
- c) Airline Update
- d) ECAP/Economic Development Office
- e) Residential Land Use
- f) Warbirds
- g) Air Show

Mr. Quill

**11. Old Business**

- a) Joint Meeting with BCC

Mr. Quill

**12. New Business**

- a) Audit Presentation by Tuscan and Company
- b) Alternates Committee Assignments
- c) Change Time for March Meeting

Mr. Quill  
Mr. Quill  
Mr. Quill

**13. Citizen's Input**

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and may address their comments to items discussed during the Meeting or items of interest to the Authority's Board. Each citizen will be allowed no more than two minutes to express their opinion.

**14. Commissioner's Comments**

**15. Adjournment**