

Authority Commissioners

James Herston, Chair
Don Lee, Vice-Chair
Kathleen Coppola,
Secretary/Treasurer
Paul Andrews, Asst.
Secretary/Treasurer
Pam Seay, Commissioner



Executive Director

Gary P. Quill

Airport Authority Attorney

Thomas Garrard

Charlotte County Airport Authority

AGENDA

October 17, 2013 – 9:00 a.m.

Punta Gorda Airport

1. Call to Order

Reminder to Turn Off Your Cell Phones

2. Invocation

3. Pledge of Allegiance

4. Roll Call

5. Additions and/or Deletions to the Agenda

6. Citizen's Input

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and address their comments to Agenda items only. Each citizen will be allowed no more than two minutes to express their opinion.

7. Consent Agenda

All matters listed under this item are considered routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

Secretary/Treasurer

Minutes of Budget Workshop – August 28, 2013
Minutes of Tentative Budget Hearing – September 11, 2013
Minutes of Regular Meeting – September – 19, 2013
Minutes of Final Budget Hearing – September 25, 2013

Executive Director

Lease with New World Trade – The lease with New World Trade expires October 31, 2013 and would like to enter into a new lease for another five year period.

Recommended action: Board approve lease with New World Trade.

Executive Director

Write-Off Balance Owed on Punta Gorda Speedway's Account

Punta Gorda Speedway has a balance of \$3,283.75 on their account after the work that was done to the Speedway was deducted from their security deposit. They have been contacted regarding the balance and have not responded.

Recommended action: Board approve to write off the outstanding balance on the Punta Gorda Speedway's account.

Agreement with Capitol Energy Florida Services, LLC d/b/a Capitol Access

Under this agreement Capitol Access will provide State governmental affairs lobbying services.

Recommended action: Board approve agreement with Capitol Energy Florida Services, LLC d/b/a Capitol Access.

8. Secretary/Treasurer's Report

- a) Accounts Receivable
- b) Profit and Loss Statement
- c) Balance Sheet

Mrs. Coppola
Mr. Quill
Mr. Quill
Mr. Quill

9. Committee Reports

- a) Land Use
- b) Economic Development
- c) Personnel
- d) Public Relations/Special Events
- e) Governmental Liaison
- f) Metropolitan Planning Organization
- g) Aviation Activities Report

Mr. Herston
Mr. Lee
Mrs. Coppola
Mrs. Coppola
Ms. Seay
Mr. Herston
Mr. Andrews

10. Attorney's Report

Attorney Garrard

11. Executive Director's Report

- a) Development Update

Mr. Quill

12. Old Business

13. New Business

- a) Letter of Support for the City of Punta Gorda's Reverse Osmosis Water Plant Funding

Mr. Quill

14. Citizen's Input

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and may address their comments to items discussed during the Meeting or items of interest to the Authority's Board. Each citizen will be allowed no more than two minutes to express their opinion.

15. Commissioner's Comments

16. Adjournment