

Authority Commissioners

James Herston, Chair
Don Lee, Vice-Chair
Kathleen Coppola,
Secretary/Treasurer
Paul Andrews, Asst.
Secretary/Treasurer
Pam Seay, Commissioner



Executive Director

Gary P. Quill

Airport Authority Attorney

Thomas Garrard

Charlotte County Airport Authority

AGENDA

November 21, 2013 – 9:00 a.m.

Punta Gorda Airport

1. Call to Order

Reminder to Turn Off Your Cell Phones

2. Invocation

3. Pledge of Allegiance

4. Roll Call

5. Additions and/or Deletions to the Agenda

6. Citizen's Input

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and address their comments to Agenda items only. Each citizen will be allowed no more than two minutes to express their opinion.

7. Consent Agenda

All matters listed under this item are considered routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

Secretary/Treasurer

Minutes of Regular Meeting – October 17, 2013

Executive Director

Florida Power and Light Utility Easement – FP&L is asking for a utility easement to provide utilities to the Cheney Brothers Distribution site.

Recommended action: Board grant utility easement to FP&L.

Executive Director

ATM Agreement – Prime ATM, Inc. wishes to place an ATM machine(s) in the Bailey Terminal for the convenience of our passengers. Prime will pay the Authority a commission. The Authority went out to bid for an ATM provider and no one submitted a proposal under the terms of the bid package.

Recommended action: Board approve agreement with Prime ATM, Inc.

8. Secretary/Treasurer's Report

- a) Accounts Receivable
- b) Profit and Loss Statement
- c) Balance Sheet

Mrs. Coppola
Mr. Quill
Mr. Quill
Mr. Quill

9. Committee Reports

- a) Land Use
- b) Economic Development
- c) Personnel
- d) Public Relations/Special Events
- e) Governmental Liaison
- f) Metropolitan Planning Organization
- g) Aviation Activities Report

Mr. Herston
Mr. Lee
Mrs. Coppola
Mrs. Coppola
Ms. Seay
Mr. Herston
Mr. Andrews

10. Attorney's Report

Attorney Garrard

11. Executive Director's Report

- a) Development Update

Mr. Quill

12. Old Business

13. New Business

- a) Election of Officers
- b) Budget Amendments
- c) Award ARFF Vehicle Purchase
- d) Executive Director's Evaluation

Attorney Garrard
Mr. Quill
Mr. Quill
Ms. Coppola

14. Citizen's Input

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and may address their comments to items discussed during the Meeting or items of interest to the Authority's Board. Each citizen will be allowed no more than two minutes to express their opinion.

15. Commissioner's Comments

16. Adjournment