

Authority Commissioners

Don Lee, Chair  
Paul Andrews, Vice-Chair  
Kathleen Coppola,  
Secretary/Treasurer  
James Herston, Asst.  
Secretary/Treasurer  
Pam Seay, Commissioner



Executive Director

Gary P. Quill

Airport Authority Attorney

Thomas Garrard

# Charlotte County Airport Authority

## AGENDA

December 19, 2013 – 9:00 a.m.

Punta Gorda Airport

**1. Call to Order**

Reminder to Turn Off Your Cell Phones

**2. Invocation** - For those who wish to join, please rise for the invocation

**3. Pledge of Allegiance**

**4. Roll Call**

**5. Additions and/or Deletions to the Agenda**

**6. Citizen's Input**

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and address their comments to Agenda items only. Each citizen will be allowed no more than two minutes to express their opinion.

**7. Consent Agenda**

All matters listed under this item are considered routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

**Secretary/Treasurer**

Minutes of Regular Meeting – November 21, 2013

**Executive Director**

**Amendment to Three Palms Speedway, LLC Lease**

At the last meeting the Board instructed Attorney Garrard to draft a lease amendment to the Speedway lease regarding their performance bond requirement and amending it to read if they are in default of their lease the Authority would retain the Capital Improvements.

**Requested action:** Board approve amendment to Speedway lease.

**8. Secretary/Treasurer's Report**

- a) Accounts Receivable
- b) Profit and Loss Statement
- c) Balance Sheet

Mrs. Coppola  
Mr. Quill  
Mr. Quill  
Mr. Quill

**9. Committee Reports**

- a) Land Use
- b) Economic Development
- c) Personnel
- d) Public Relations/Special Events
- e) Governmental Liaison
- f) Metropolitan Planning Organization
- g) Aviation Activities Report

Mr. Herston  
Mr. Lee  
Mrs. Coppola  
Mrs. Coppola  
Ms. Seay  
Mr. Herston  
Mr. Andrews

**10. Attorney's Report**

Attorney Garrard

**11. Executive Director's Report**

- a) Development Update

Mr. Quill

**12. Old Business**

- a) Executive Director's Evaluation

Chair Lee

**13. New Business**

- a) Committee Assignments
- b) Authorization for the Executive Director or Assistant Director  
Sign One Year Leases for Office Space in Building 229
- c) FAC State Summit in Tallahassee February 3-5
- d) Lease with Pierre Aviation, LLC

Chair Lee  
Mr. Quill  
Mr. Quill  
Mr. Quill

**14. Citizen's Input**

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**15. Commissioner's Comments**

**16. Adjournment**