

CHARLOTTE COUNTY AIRPORT AUTHORITY

MINUTES OF EMERGENCY MEETING – JULY 2, 2014 – 9:00 A.M.

5

1. Call to Order

Chair Lee read the meeting notice into the record (copy attached).

10

2. Invocation

Commissioner Andrews gave the invocation.

15

3. Pledge of Allegiance

4. Roll Call

20

Present: Chair Lee; Commissioners Andrews, Coppola, Herston and Seay; Executive Director Quill; Attorney Garrard; Scott Candelmo; Ray Laroche; Ron Mallard and Tim Montoya.

5. Citizen's Input

25

6. Joint Participation Agreement with FDOT

30

35

40

45

Mr. Quill explained the Authority has an existing Joint Participation Agreement with the State that the Authority used for the clearing and grubbing on the east side of the main runway. He explained that this year the Authority has \$1.2 million State money and \$300,000.00 of the Authority's money for an Instrument Landing System. He commented that previously the Authority purchased a used Instrument Landing System for \$5,000. He explained that Mr. Mallard has been coordinating with the federal government to put in a new system with State money and perhaps the federal government will maintain it. He recommended accepting the grant to get the new system and have it installed. He commented that there will probably be cost overruns, but this will be the last 80/20 grant the Authority will receive because once you become a commercial airport the ratio goes to 50/50. He commented that a lot of research has been done. He explained that the federal government will not maintain the used system and the Authority will probably put it up for sale. He commented that the grant has to be accepted by resolution which he read (copy attached). **Commissioner Seay made the motion to adopt the resolution as read. Commissioner Herston seconded.** Chair Lee commented that an ILS saved his life and opined that the Authority should do this. Commissioner Coppola asked if there is any problems with the government maintaining it. Mr. Quill commented that it is not guaranteed, and the FAA's airports division does not want to put any money into this because they feel like they are helping the facilities and equipment division of the FAA. He commented if there is any amount of AIP money then it is automatically maintained by the Federal Government. He commented that the Authority is still pursuing to see if

there is another avenue. Mr. Mallard commented that he has been working with the region and there is an avenue for the government to take over the ownership and maintenance of the facility. He commented that the Authority has submitted the request to the region. Mr. Quill commented that airlines and higher end aviation are moving toward GPS based systems but this will continue to be useful for many years. Commissioner Herston asked what the worst case maintenance cost will be yearly. Mr. Quill commented that it is approximately \$50,000.00 a year. There was discussion on the minimums. **Motion passed unanimously.**

7. Security System Upgrade

Mr. Quill explained the Authority put in a security system a number of years ago and the Authority can no longer get parts for it. He commented that there is a software system that integrates all of the TSA issues and there is only one system available. He is recommending approval. He commented that this is a sole source in that there is only one system that does what the Authority needs to do and the Authority needs to get it quickly. He explained that the cost is approximately \$250,000. He commented that a portion of this will be funded by the FDOT in the grant that was just accepted. Commissioner Herston asked what it included. Mr. Quill explained it is gates, doors and software that will integrate the badging process. Mr. Laroche explained that this software was designed for airports. He commented that it integrates the background checks that are required by TSA and is more redundant than the system the Authority currently has. He explained that the panels are obsolete and used up what was on hand due to a lightning strike. He explained that the system will work with the terminal expansion and will not have to purchase additional software. Commissioner Herston asked if security was addressed in the architectural design. Mr. Quill commented that it is his understanding that this is an add-on because the Authority needs to move quickly. He commented that it will be integrated. Mr. Laroche commented that Honeywell is the manufacture of the product. He explained that the Authority has switched companies that service the Authority's access control system and the new company will be installing the system. Commissioner Herston asked if the Authority would have to coordinate this with the architectural team. Mr. Laroche explained that the reason staff wanted to stay with Honeywell is that a lot of the old system can be reused. **Commissioner Seay made the motion to approve the purchase of the security system upgrade. Commissioner Coppola seconded. Motion passed unanimously.**

8. Adjournment

Meeting adjourned at 9:15 a.m.

Don Lee, Chair

Kathleen Coppola, Secretary/Treasurer