

Authority Commissioners  
Don Lee, Chair  
Paul Andrews, Vice-Chair  
Kathleen Coppola,  
Secretary/Treasurer  
James Herston, Asst.  
Secretary/Treasurer  
Pam Seay, Commissioner



Executive Director  
Gary P. Quill

Airport Authority Attorney  
Thomas Garrard

# Charlotte County Airport Authority AGENDA

October 16, 2014 – 9:00 a.m.  
Punta Gorda Airport

- 1. Call to Order**  
Reminder to Turn Off Your Cell Phones
- 2. Invocation** - For those who wish to join, please rise for the invocation
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Additions and/or Deletions to the Agenda**
- 6. Citizen's Input**

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and address their comments to Agenda items only. Each citizen will be allowed no more than two minutes to express their opinion.

## **7. Consent Agenda**

All matters listed under this item are considered routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

### **Secretary/Treasurer**

Minutes of Budget Workshop – August 28, 2014  
Minutes of Tentative Budget Hearing – September 4, 2014  
Minutes of Final Budget Hearing – September 18, 2014  
Minutes of Regular Meeting – September 18, 2014  
Minutes of Emergency Meeting – September 29, 2014

### **Executive Director**

**CAP Lease** – The Civil Air Patrol lease expired and the Authority needs to enter into a new lease. The lease will be for one year with two mutually agreed upon one year options. The lease will be at the same rate as the previous lease.

**Recommended Action** – Board approve lease with the Civil Air Patrol.

**8. Secretary/Treasurer's Report**

- a) Accounts Receivable
- b) Profit and Loss Statement
- c) Balance Sheet

Mrs. Coppola  
Mr. Quill  
Mr. Quill  
Mr. Quill

**9. Committee Reports**

- a) Land Use
- b) Economic Development
- c) Personnel
- d) Public Relations/Special Events
- e) Governmental Liaison
- f) Metropolitan Planning Organization
- g) Aviation Activities Report

Mr. Herston  
Mr. Lee  
Mrs. Coppola  
Mrs. Coppola  
Ms. Seay  
Mr. Herston  
Mr. Andrews

**10. Attorney's Report**

Attorney Garrard

**11. Executive Director's Report**

- a) Development Update
- b) Asphalt Repairs RFP

Mr. Quill

**12. Old Business**

**13. New Business**

- a) Executive Directors' Evaluation

Commissioner Coppola

**14. Citizen's Input**

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and may address their comments to items discussed during the Meeting or items of interest to the Authority's Board. Each citizen will be allowed no more than two minutes to express their opinion.

**15. Commissioner's Comments**

**16. Adjournment**