

Authority Commissioners  
Gary Stasko, Chair  
James Herston, Vice-Chair  
Don Lee, Secretary/Treasurer  
Kathleen Coppola, Asst.  
Secretary/Treasurer  
Pam Seay, Commissioner



Executive Director  
Gary P. Quill

Airport Authority Attorney  
Thomas Garrard

# Charlotte County Airport Authority AGENDA

November 17, 2011 – 9:00 a.m.

Punta Gorda Airport

- 1. Call to Order**  
Reminder to Turn Off Your Cell Phones
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Additions and/or Deletions to the Agenda**
- 5. Citizen's Input**

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and address their comments to Agenda items only. Each citizen will be allowed no more than two minutes to express their opinion.

## **6. Consent Agenda**

All matters listed under this item are considered routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

### **Secretary/Treasurer**

Minutes of Budget Workshop – August 31, 2011  
Minutes of Tentative Budget Hearing – September 13, 2011  
Minutes of Regular Meeting – September 15, 2011  
Minutes of Final Budget Hearing – September 27, 2011

### **Executive Director**

#### **JD Enterprises Lease**

JD Enterprises wishes to renew their lease for offices in building 304.

**Recommended action:** Board approve lease with JD Enterprises.

**A-1 Aero Flight**

A-1 Aero Flights wishes to lease space in the FBO building for a flight school.

**Recommended action:** Board approve lease with A-1 Aero Flight.

**7. Secretary/Treasurer's Report**

- a) Accounts Receivable
- b) Profit and Loss Statement
- c) Balance Sheet

Mr. Lee  
Mr. Quill  
Mr. Quill  
Mr. Quill

**8. Committee Reports**

- a) Land Use
- b) Economic Development
- c) Personnel
- d) Public Relations/Special Events
- e) Governmental Liaison
- f) Metropolitan Planning Organization

Mr. Herston  
Mr. Lee  
Mrs. Coppola  
Mrs. Coppola  
Mr. Stasko  
Mr. Herston

**9. Attorney's Report**

Attorney Garrard

**10. Executive Director's Report**

- a) Development Update
- b) Airline Update
- c) Website Update
- d) Air Traffic Control Tower

Mr. Quill

**11. Old Business**

- a) Brazil Initiative
- b) Arcadia Aerospace

Mr. Quill  
Mr. Quill

**12. New Business**

- a) Election of Officers
- b) State Infrastructure Bank Loan
- c) RFP for ATM in Terminal
- d) Budget Amendments
- e) Executive Director's Evaluation
- f) Lease with Civil Air Patrol
- g) Letter of Support for Charlotte County's Tiger Grant Application

Attorney Garrard  
Mr. Quill  
Mr. Quill  
Mr. Quill  
Commissioner Coppola  
Mr. Quill  
Mr. Quill

**13. Citizen's Input**

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and may address their comments to items discussed during the Meeting or items of interest to the Authority's Board. Each citizen will be allowed no more than two minutes to express their opinion.

**14. Commissioner's Comments**

**15. Adjournment**