

CHARLOTTE COUNTY AIRPORT AUTHORITY

MINUTES OF EMERGENCY MEETING – MARCH 2, 2015 – 9:05 A.M.

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1. Call to Order

Chair Andrews read the meeting notice into the record (copy attached).

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2. Invocation

Commissioner Herston gave the invocation.

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3. Pledge of Allegiance

4. Roll Call

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Present: Chair Andrews; Commissioners Coppola, Hancik, Herston and Seay; Executive Director Quill; Attorney Garrard; Assistant Executive Director Parish; Mr. Laroche and Mr. Mallard. **Others present:** Gary Skillcorn.

5. Citizen's Input

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6. Award Bid for ILS to Quality Enterprises USA, Inc.

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Mr. Quill commented that the Authority's Master Plan since the 1970's has shown an Instrument Landing System. Mr. Parish explained that the Authority has been working on this for a couple of years. He commented that the Authority had this in two parts and did not receive any bids for the first phase. He explained that the two parts were combined and the Authority went back out for bid. He explained that there were ten plan holders and the Authority received seven bids. He explained that the low bid is Quality Enterprises USA, Inc. and they have an office in Naples. He commented that they are currently working at the Savannah Airport and have done other electrical airfield projects in the past. He commented that there were a couple items that were above the engineers estimate and the Authority will be going back to them before starting construction to see if there is a misunderstanding. He commented that the recommendation is to award the contract. Commissioner Hancik asked since it is 10% above the engineers estimate does the Authority have to go back and negotiate down. Mr. Parish commented that the whole project is under budget from the original budget. Commissioner Herston asked who did the engineers estimate and how old is it. Mr. Parish explained URS did the estimate and it is approximate a year and a half old. Commissioner Coppola asked how this will be covered. Mr. Parish commented that it is a by an 80/20 State grant. **Commissioner Hancik made the motion to award the construction of the ILS facilities for runway 04 approach to the low bidder Quality Enterprises USA, Inc. subject to some minor negotiations with staff in the amount \$850,726.48. Commissioner Coppola seconded.** Commissioner Seay asked what would be the incentive to negotiate the bid if it has

5 already been approved. Mr. Parish commented the Authority either has to accept the bids
or throw them out. He commented that the contract allows Value Engineering and it
requires that they accept it. He commented that the Authority can go back and talk to the
contractor and make sure they understand the project. **Commissioner Hancik amended**
his motion to take out minor negotiations with staff and add the contract subject to
Value Engineering as recommended by staff. Commissioner Seay seconded the
amendment. Amendment passed unanimously. Commissioner Herston commented
10 that the Board is in discussion regarding the first motion. He commented that under
regulations you can't negotiate price during the qualifications of who the best bidder is.
Chair Andrews repeated the motion that the Authority approves the bid with Quality
Enterprises USA, Inc. in the amount of \$850,726.48 subject to Value Engineering
discussed by staff. **Motion passed unanimously.**

15 7. Citizen's Input

8. Adjournment

Meeting adjourned at 9:15 a.m.

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Paul Andrews, Chair

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Kathleen Coppola, Secretary/Treasurer