

Authority Commissioners

Paul Andrews, Chair
Pam Seay, Vice-Chair
Kathleen Coppola,
Secretary/Treasurer
James Herston, Asst.
Secretary/Treasurer
Robert D. Hancik, A.A.E.
Commissioner



Executive Director
Gary P. Quill

Airport Authority Attorney
Thomas Garrard

Charlotte County Airport Authority AGENDA

July 9, 2015 – 9:00 a.m.
Punta Gorda Airport

1. **Call to Order**
Reminder to Turn Off Your Cell Phones
2. **Invocation** - For those who wish to join, please rise for the invocation
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Additions and/or Deletions to the Agenda**
6. **Citizen's Input**

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and address their comments to Agenda items only. Each citizen will be allowed no more than two minutes to express their opinion.

7. **Consent Agenda**

All matters listed under this item are considered routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

Secretary/Treasurer

Minutes of Regular Meeting – June 11, 2015
Minutes of Workshop – June 11, 2015

8. **Secretary/Treasurer's Report**

- a) Accounts Receivable
- b) Profit and Loss Statement
- c) Balance Sheet

Mrs. Coppola
Mr. Quill
Mr. Quill
Mr. Quill

9. Committee Reports

- a) Land Use
- b) Economic Development
- c) Personnel
- d) Public Relations/Special Events
- e) Governmental Liaison
- f) Metropolitan Planning Organization
- g) Aviation Activities Report

Mr. Herston
Mr. Andrews
Mrs. Coppola
Mrs. Coppola
Ms. Seay
Mr. Herston
Mr. Hancik

10. Attorney's Report

Attorney Garrard

11. Executive Director's Report

Mr. Quill

- a) Development Update
- b) Misc. Items

12. Old Business

- a) RFP Airport Display Advertising Concession

Mr. Quill

13. New Business

- a) Change the Date of the November Regular Monthly Meeting
- b) Change Order for Installation of Baggage Belts
- c) Purchase A320 Fueling Stands
- d) Resolution #15-04 Support of AIP Renewal

Mr. Quill
Mr. Quill
Mr. Quill
Mr. Quill

14. Citizen's Input

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and may address their comments to items discussed during the Meeting or items of interest to the Authority's Board. Each citizen will be allowed no more than two minutes to express their opinion.

15. Commissioner's Comments

16. Adjournment

Agenda Items for July 9, 2015 Meeting

12. Old Business

- a) **RFP Airport Display Advertising Concession** – The RFP's for the Airport Display Advertising is due on July 16, 2015. Selection can be awarded at the August 13th Regular Monthly Meeting. The Board can score the respondents or do they wish to have a selection committee appointed.
Recommended action: Board discretion.

13. New Business

- a) **Change the Date of the November Regular Monthly Meeting** – The Veteran's Day holiday falls on the day before the November Regular Monthly Meeting. A number of staff members will taking the vacation time after the holiday. Staff is recommending moving the meeting to Thursday, November 5th or Thursday, November 19th.
Recommended action: Board discretion.
- b) **Change Order for Installation of Baggage Belts** – The Authority has received a change order from DeAngelis Diamond Construction, contractor on the terminal expansion, for the installation of baggage belts in the terminal. The cost is \$762,693.00 funded 90% by the FAA, 5% from FDOT and 5% Airport Authority.
Recommended action: Board approve change order from DeAngelis Diamond for the installation of the baggage belts in the terminal at a cost of \$762,693.00.
- c) **Purchase of A320 Fueling Stands** – To enhance the safety of the Authority's personnel, staff is recommending the purchase of two fueling stands to fuel Allegiant Air's A320 aircraft. Allegiant will be adding the Airbus A320's (quieter) which have a higher wing to their fleet. This is a sole source purchase at a cost of \$12,800.00.
Recommended action: Board approve purchase of fueling stands.
- d) **Resolution #15-04 Support of Airport Improvement Program Renewal**
Copy of Resolution #15-04 attached.
Recommended action: Board adopt Resolution #15-04.