

**CHARLOTTE COUNTY AIRPORT AUTHORITY**

**MINUTES OF EMERGENCY MEETING - APRIL 14, 2016 - 9:00 A.M.**

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**1. Call to Order**

Chair Andrews read the meeting notice into the record.

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**2. Invocation**

Commissioner Herston gave the invocation.

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**3. Pledge of Allegiance**

**4. Roll Call**

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**Present:** Chair Andrews; Commissioners Hancik, Herston and Seay; Executive Director Quill; Assistant Executive Director Parish; Mr. Laroche and Mr. Mallard. **Others present:** Salvatore Castronovo and other people from the private sector. **Absent:** Commissioner Coppola and Attorney Garrard.

**5. Citizen's Input**

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**6. Award Construction Contract for Parking Lot Expansion**

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Mr. Quill explained that the Authority had bid this project and have received additional funds from FDOT. Mr. Parish explained that the Authority requested a grant from FDOT a few years ago for the design and construction of additional parking facility. He explained that the design was completed and then went out to bid. He commented that Halfacre Construction was the low bidder with a total cost of \$1,084,025.76. He explained the Authority has a grant for \$1.239 million for the design and construction. Commissioner Herston asked if the Authority has all the money. Mr. Parish explained that they do. Commissioner Herston asked how many parking spaces will be constructed. Mr. Parish explained that there are roughly 177 parking spaces and it will open the rest of the field that the Authority uses for overflow parking and it will be graded out, and the area will be accessed through the Authority's pay system. He commented that it also changes the exit lanes from the long term and short term lots to one exit system. He explained there will be four lanes instead of two. Commissioner Seay commented that it will help alleviate some of the backup. Commissioner Seay asked about landscaping. Mr. Parish explained that the Authority had requested money for landscaping and irrigation. He commented that the Authority had requested to eliminate some of the internal trees. He explained there is an issue with the trees blocking the lights and the trees will be taken from the islands putting them on the perimeter of the lots. Commissioner Seay commented that she likes trees for the shade. Mr. Quill commented on the difficulty of trimming trees over the cars. Mr. Parish commented that the Authority has had to pay for detailing cars that got sap on them by

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5 parking under the trees. Commissioner Hancik asked if there was an engineer's  
recommendation. Mr. Parish explained that it was a certified bid tab by the engineer to  
award to Halfacre. Commissioner Hancik commented that the engineers estimate has to be  
published in relationship with the bid process. Mr. Parish commented that if it is submitted  
10 to the Authority it is public record. Commissioner Hancik noted that the difference between  
the low bidder and the next low bidder is about \$242,000.00 and it looks like the materials  
is what changed that. Commissioner Herston asked Mr. Parish to send him a copy of the  
site plan. **Commissioner Herston made the motion to award the contract for the  
parking lot expansion to Halfacre Construction who was low bidder with a base bid  
of \$750,952.25 and the exit lane modifications of \$333,063.71 for total project price of  
\$1,084,025.76. Commissioner Seay seconded. Motion passed unanimously.**  
Commissioner Seay commented that Halfacre has done a lot of work at the airport and  
generally speaking they have come in under budget and ahead of schedule. She commented  
15 that their record has been extremely good.

## 7. Citizen's Input

20 **Salvatore Castronovo** - Commented that he was at the MPO Citizen's Advisory  
Committee meeting and he noticed that there is a Punta Gorda Airport Master Plan in the  
unified work program in 2016/2017. He asked if it has been started and who has it been  
awarded to. Commissioner Seay called a point of order. She commented that this item was  
not on the Agenda. She commented that she appreciates the question. She suggested that  
Mr. Quill contact Mr. Castronovo so his question can be addressed. Mr. Castronovo  
commented that he saw it and was curious. Commissioner Hancik suggested adjourning  
25 the meeting and then addressing the question. Commissioner Herston commented that he  
is a member of the MPO and would be happy to address his comments.

## 8. Adjournment

30 Meeting adjourned at 9:13 a.m.

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Paul Andrews, Chair

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Kathleen Coppola, Secretary/Treasurer