

CHARLOTTE COUNTY AIRPORT AUTHORITY

MINUTES OF SPECIAL MEETING – MAY 18, 2017 – 8:45 A.M.

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1. Call to Order

Chair Andrews read the meeting notice into the record (copy attached).

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2. Invocation

Commissioner Coppola gave the invocation.

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3. Pledge of Allegiance

4. Roll Call

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Present: Chair Andrews; Commissioners Coppola, Hancik, Herston (arrived at 8:50 a.m.) and Seay; Mrs. Cauley; Ms. Desguin; Mr. Ridenour and Mrs. Jennifer Smith. **Others present:** Steve Henriquez, Jim Kaletta, Mike Mooney, Bob Harrington, Gary Harrell, Lucienne Pears, Mike Mapstone, Jennifer Hamilton, Alan Boynton, Paul Piro, Kelly Rubino, Dave Goode, Commissioner Deutsch, Jerry Paul and other people from the private sector.

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5. Citizen's Input

6. Minimum Standards

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Mr. Parish suggested moving the other two items forward while waiting for Commissioner Herston to arrive.

7. Resolution 2017-03 for FIDO and Weather Equipment

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Mr. Parish explained that after the construction of the tower, the FAA decertified the Authority's secondary weather equipment and have never certified anything to replace it. He commented that the Authority has been waiting for the FAA to certify a new system and they finally have. He commented that the Authority is also in line for FIDO and will put it in which will be an upgrade to the tower. He commented that FDOT was asked if they would fund fifty percent of it and they have put it in one grant. He commented that the Resolution will be accepting the JPA which is \$57,000. **Commissioner Hancik made the motion to accept the JPA for FIDO and weather equipment. Commissioner Coppola seconded. Motion passed unanimously. Commissioner Hancik made the motion to adopt Resolution 2017-03 as written. Commissioner Coppola seconded. Motion passed unanimously.**

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8. T-Hangar Doors Replacement Project

Mr. Parish explained that the Authority bid the T-hangar door project and the bid was rejected because it was above the engineer's estimate. He commented the project was re-bid and one bid was received that is within the estimate. He explained that Alen Construction Group is the low bidder and they were the low bidder on a similar project at the Naples Airport. He commented that he is asking for a motion to accept the contract for new hangar door replacements in the amount of \$577,500.00. Commissioner Hancik asked who is the door manufacturer. Mr. Parish commented that it is Higher Power. He commented that the Authority will be replacing very old bi-fold doors that the Authority can no longer get parts for. He commented that FDOT has approved the project. **Commissioner Coppola made the motion to accept the bid of \$577,500.00 from Alen Construction Group for the purchase and installation of T-hangar doors. Commissioner Seay seconded. Motion passed unanimously.**

15 6. Minimum Standards

Mr. Parish explained that the original Minimum Standards have been updated and were sent to the Board in December. He commented that the changes that were made to the December document were sent to the Board after the last meeting. Commissioner Coppola asked if there were any significant changes from the original document. Mr. Parish explained that the original Minimum Standards were from the 1990's and this was a total rewrite. He commented that the airport has grown and there are things that had to be included. He commented that the Authority hired Kaplan Kirsch and Rockwell who have been doing the Authority's aviation specific work and put the Minimum Standards together. They were edited, with their assistance, to fit the Punta Gorda Airport. Commissioner Hancik opined that skydiving should not be allowed. Mr. Parish explained that the FAA grant assurances say that it cannot be not allowed. Commissioner Hancik asked if it should state CFR's, FAR's and State Statutes that this is where the authority comes from. Mr. Parish commented that Kaplan Kirsch stated that there is a recommendation that airports have minimum standards but is not required. Commissioner Hancik commented that there should be something that states the Airport Authority has the authority to do this. Attorney Carr commented that statutes are subject to repeal and the numbers change and suggested it should be sited in general. Commissioner Hancik commented that he did not see a definition for an airline in the definitions. Mr. Parish commented under A. for aeronautical use it says air carrier operation (airline passenger and air cargo). Commissioner Hancik commented that airline is not mentioned in there. Mr. Parish commented that Kaplan and Kirsch commented that it would not be part of the Minimum Standards but included in the contract with the airline. Commissioner Hancik commented that it defines how a third party could come on to the field and provide fueling. He asked if the Authority is opening the door for someone to come in a have a fueling operations. Mr. Parish explained not without the direct consent of the Board. Commissioner Hancik commented on single engine mechanics through the fence and not twin mechanics. He commented that it says Airport Director instead of Executive Director. He commented that it prohibits through the fence operators and asked if should say except for the existing one. Mr. Parish commented that the FAA ruling is that they do not want through the fence and the Authority already has an agreement. Commissioner Hancik asked about the single

and twin mechanic being looked at. Mr. Parish commented that it can be looked at. He commented that Commissioner Hancik also had a question about the ten-mile bank limitation. He explained that was put in because if the Authority has an insurance claim and the insurance company pays the Authority and there is a dispute the money has to be deposited in a local bank. He gave the example of another entity that had problems with the money not being local. Commissioner Herston agreed with the issue of single and twin engine mechanics. He asked about the tower statement and the Unmanned Aerial System Operator. Mr. Parish commented there is a permit to operate a drone and it states the drone operator must contact the airport. He commented that the Authority has an agreement with the tower they will collect the forms and be the contact for the drone operator. He commented that the Authority does want them to contact the airport because the tower does close. Commissioner Herston commented on the flying club language. Mr. Parish commented that the Authority wanted a list of all designated representatives of the flying club. Commissioner Hancik commented on prohibiting drones and parachute jumping. Mr. Parish read the reply from Kaplan Kirsch on prohibition of aviation activities. He commented on the unjust discrimination clause in the FAA grant assurances. He commented on the FAA having strict rules on drone operations and that this will give the Authority some control over what they operate. He commented that this is not only for small drones but one hundred pound drones that operate off a runway. He commented on an airport to the north that has an active jump school. He commented that he would like to see the Minimum Standards looked at every other or once a year. **Commissioner Herston made the motion to approve the Minimum Standards for commercial aeronautical activities at the Punta Gorda Airport dated April 2017 as amended regarding offsite mechanics relating to twin vs single engine aircraft. Commissioner Hancik seconded. Motion passed unanimously.**

9. Adjournment

Meeting adjourned at 9:14 a.m.

Paul Andrews, Chair

Kathleen Coppola, Secretary/Treasurer