

CHARLOTTE COUNTY AIRPORT AUTHORITY

MINUTES OF REGULAR MEETING – SEPTEMBER 21, 2017 -9:00 A.M.

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1. Call to Order

2. Invocation

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Commissioner Herston gave the invocation.

3. Pledge of Allegiance

15 **4. Roll Call**

Present: Chair Andrews; Commissioners Coppola, Herston and Seay; CEO Mr. Parish; Attorney Carr; Mrs. Cauley; Mrs. Henry; Mr. Laroche; Mr. Mallard; Mr. Ridenour; Mrs. Judy Smith and Ms. Straw. **Others present:** Jim Kaletta, Stan Smith, Mike Mapstone, Gary Harrell, Bob Herrington, Councilwoman Prafke, Commissioner Deutsch, Jennifer Hamilton, Alan Boynton, Ned Rose, other people from the private sector and a member of the press. **Absent:** Commissioner Hancik.

25 **5. Citizen's Input**

6. Additions and/or Deletions to the Agenda

7. Consent Agenda

30 **Commissioner Seay made the motion to approve the Consent Agenda. Commissioner Herston seconded. Motion passed unanimously.**

8. Secretary/Treasurers Report

35 Mr. Parish reported that the financials exceed budgeted estimates. He commented that staff continues to work with those who have past due accounts.

9. Committee Reports

40 **a) Land Use** – Commissioner Herston reported that the County is getting up to speed of getting permits issued. He reported that there is a lot of land development happening.

b) Metropolitan Planning Organization – Commissioner Herston reported that there is a meeting coming up in October.

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- c) **Personnel** – Commissioner Coppola thanked everyone who stayed during the hurricane and did a great job.
- 5 d) **Public Relations/Special Events** – Commissioner Coppola reported on the articles that were in the press, the Sunseeker Resort announcement, the Punta Gorda Army Airfield exhibit in the terminal and historical marker dedication. Commissioner Herston asked if it was in a permanent location. Mr. Parish explained it is not permanent.
- 10 e) **Governmental Liaison** – Commissioner Seay reported that the Legislative Delegation meeting is October 19th and is the same day as the Authority’s regular monthly meeting. She suggested that Jerry Paul represent the Authority at the meeting to follow up on Western Michigan University, let the delegation know that the Authority supports the City and County initiatives and to thank the delegation for their support.
- 15 f) **Economic Development** – Chair Andrews reported on the Sunseeker Resort.
- g) **Aviation Activities** – Chair Andrews reported on the passenger numbers, fuel sales and hangar vacancies. Mr. Parish commented on aircraft being more fuel efficient.

20 **10. Attorney’s Report**

Attorney Carr reported that he has been waiting for a response from the County regarding Aircraft Rescue Fire Fighting contract, the Airpark case was dismissed and is rescheduled to meet with them, the development agreement has been sent to Western Michigan University, two-personal injury matters and the lease negotiations with Gulf Contours.

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11. CEO’s Report

- 30 a) **Development Update** – Mr. Parish reported that Mr. Ridenour puts out a detailed update every month for the Board. He reported on the baggage system, T-hangar door replacement, airfield maintenance equipment, collecting PFC’s, meeting with the FAA regarding the Master Plan, contracts for a second PFC application, rental car expansion, air carrier ramp expansion and FIDO and secondary weather equipment.
- 35 b) **Master Plan** – Mr. Parish reported on working paper four, the environmental assessment and the ALP.
- 40 c) **Hurricane Update** – Mr. Parish reported that the airport faired very well and what was damaged. Mr. Kaletta gave a report on the CAP activities that took place regarding the hurricane and the cooperation from the Authority. He presented the Airport and Mrs. Henry certificates of appreciation. Mr. Parish explained how the Florida airports work to help other airports in Florida after a something like a hurricane.
- 45 d) **Veteran’s Day Parade**- Mr. Parish commented that the Authority has been asked to be in the parade and the helicopter float was destroyed by the hurricane. He commented that the float with the benches is still okay.

12. Citizen's Input

5 **Commissioner Deutsch** – Reported on the Emergency Operations Center, evacuations, shelters and the cooperation that took place between different agencies and businesses. He commented on the County's Legislative request for \$1.5 million to assist with an Aircraft Rescue Fire Fighting training facility and the benefits. Commissioner Coppola asked if \$1.5 million is enough. Commissioner Deutsch commented that it would not and the County would supplement it. He commented on the cost of the hurricane to the County and that the tax bills may be increased to cover it.

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Jim Kaletta – Commented on the publicity on the airport that was all over the country and not sure how to retrieve it. Mr. Parish commented that the Authority public relations firm has a program to capture them.

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13. Old Business

14. New Business

20 **a) Approve Contract for Secondary Weather Equipment** – Mr. Parish requested that the contract with Wolen for the secondary weather equipment in the amount of \$29,775.00 be approved now that the Authority has FDOT approval. He explained that three bids were received. **Commissioner Herston made the motion to approve the contract as presented. Commissioner Seay seconded. Motion passed unanimously.**

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 There was discussion on the Aircraft Rescue Fire Fighting training school that will be presented to the Legislative Delegation and to have a letter of support drafted for Mr. Parish's signature.

15. Citizen's Input

16. Commissioner's Comments

35 **Commissioner Herston** – Thanked everyone for attending, staff and those who stayed on during the storm, Attorney Carr for his legal services and Mr. Kaletta.

Commissioner Seay – Congratulated everyone at the airport for their preparation for the storm and the cooperative response from everyone. She commented on the Civil Air Patrol efforts.

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Commissioner Coppola – Commented on the CAP and EAA working together, the Airport housing senior citizen's and the updated weather reports from Mrs. Pardal.

Chair Andrews – Thanked everyone for coming.

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17. Adjournment

Meeting adjourned at 9:55 a.m.

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Paul Andrews, Chair

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Kathleen Coppola, Secretary/Treasurer