

Authority Commissioners
Kathleen Coppola, Chair
James Herston, Vice-Chair
Gary Stasko, Secretary/Treasurer
Don Lee, Asst.
Secretary/Treasurer
Pam Seay, Commissioner



Executive Director
Gary P. Quill

Airport Authority Attorney
Thomas Garrard

Charlotte County Airport Authority

AGENDA

May 17, 2012 – 9:00 a.m.
Punta Gorda Airport

- 1. Call to Order**
Reminder to Turn Off Your Cell Phones
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Additions and/or Deletions to the Agenda**
- 6. Citizen's Input**

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and address their comments to Agenda items only. Each citizen will be allowed no more than two minutes to express their opinion.

7. Consent Agenda

All matters listed under this item are considered routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a Commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

Secretary/Treasurer

Minutes of Regular Meeting – April 19, 2012
Minutes of Emergency Meeting – May 2, 2012

Write Off Account Receivables – Staff is recommending writing off two past due accounts. They are as follows:

Aviation Fuels International in the amount of \$18,537.28 and
Direct Air in the amount of \$74,358.11

Recommended Action: Board approve to write off the balances for Aviation Fuels International and Direct Air.

Executive Director

Maintenance Contract with CTR – CTR maintains the Authority's parking equipment. This contract is for one year at a cost of \$30,639.85.

Recommended Action: Board approve Maintenance Contract with CTR.

8. Secretary/Treasurer's Report

- a) Accounts Receivable
- b) Profit and Loss Statement
- c) Balance Sheet

Mr. Stasko
Mr. Quill
Mr. Quill
Mr. Quill

9. Committee Reports

- a) Land Use
- b) Economic Development
- c) Personnel
- d) Public Relations/Special Events
- e) Governmental Liaison
- f) Metropolitan Planning Organization

Mr. Herston
Mr. Lee
Mrs. Coppola
Mrs. Coppola
Mr. Stasko
Mr. Herston

10. Attorney's Report

Attorney Garrard

11. Executive Director's Report

- a) Development Update
- b) Miscellaneous Items

Mr. Quill

12. Old Business

- a) Developers Agreement – Cheney Brothers

Mr. Quill

13. New Business

- a) Meeting Schedule for Summer Months
- b) History

Mr. Quill
Commissioner Herston

14. Citizen's Input

Note: Anyone wishing to address the Board during this portion of the Meeting must state their name for the record and may address their comments to items discussed during the Meeting or items of interest to the Authority's Board. Each citizen will be allowed no more than two minutes to express their opinion.

15. Commissioner's Comments

16. Adjournment